



## ALLEGATO 2

### **Art. 1 – (Object)**

A selection procedure, based on qualifications and possible interview, is hereby announced for the award of a contract for scientific consultancy and collaboration for the 'compilation of a questionnaire on confiscations in the German legal system' about the Project "L'ibridazione della lotta alla criminalità attraverso misure non penali o di confine: le confische - The Hybridization of the Fight Against Crime Through Non-Criminal or Borderline Measures: The Different Forms of Confiscation (BORDERLINE)" (Progetto PRIN 2022 PNRR n. 20227C3F48; CUP: B53D23011590008; PNRR M4.C2.1.1).

### **Art. 2 – (Contract duration and amount)**

The contract's activity must be completed within 3 months from the formalisation of the assignment. The total amount of the contract is 2000€ gross of contractor's charges.

The selection will be about the following types of contract:

- 1 contract for an expert of German legal system's confiscations

The activities will be carry out remotely in November, December 2024 and January 2025.

The fee will be paid by UnitelmaSapienza and the payment will take place in a single instalment at the conclusion of the activities, after the authorisation of Prof. Vincenzo Mongillo, the scientific coordinator of the requested activities.

### **Art. 3 – (General requirements for the admission)**

The candidates can participate without any nationality limits. They must have a university degree, even if equivalent, and previous professional experience in line with the subject of the selection procedure (art. 1).

The candidates must have the requirements on the date of the deadline established for the applications to this selection.

### **Art. 4 – (Application and submission deadline)**

The candidates must send the application, scanned, from a personal e-mail adress to the following certified e-mail adress: [unitelmasapienza@pec.it](mailto:unitelmasapienza@pec.it) within the peremptory deadline of 15 days from the day following the publication of this notice on the University's online register. The application must be completed in accordance with the attached template and accompanied by a curriculum vitae. Only applications received in the manner indicated above within the aforementioned deadline will be taken into consideration. If the final term is on a public holiday, it will be extended to the next working day.



In the application form the candidates must state that they wish to receive any communication relative to the selection procedure at the address from which the application was submitted. The candidates must communicate promptly any changes to UnitelmaSapienza's Head of Proceedings as indicated below.

The University accepts no liability in case of unavailability of the candidate or in the event of loss of communication due to failure, late or inaccurate communication by the candidate of the e-mail address indicated in the application.

In the application each candidate must declare, under his/her own responsibility, pursuant to D.P.R. 445/2000: surname, first name, date and place of birth, tax code, residence, citizenship and the address to which he/she wishes communications relating to this selection to be sent, if this address is different from his/her residence. A photocopy of an identity document and what is foreseen in art. 5 must be enclosed with the application.

#### **Art. 5 – (Professional curriculum vitae)**

The following documents must be attached to the application:

- curriculum vitae (in text PDF format);
- experiences and/or publications in the above-mentioned fields.

#### **Art. 6 – (Composition of the selection board and procedure for the selection process)**

The selection board will be composed of:

- the head of the UnitelmaSapienza research unit of the Project;
- the research fellow at UnitelmaSapienza within the Project;
- a professor also from another university, designated by the Rector.

The Commission will assess each candidate and award him/her a score of up to 100 points (minimum score 60) resulting from the following criteria:

- professional experience in the specific sector (up to 75 points)
- publications concerning selection's object (up to 25 points).

#### **Art. 7 – (Selection outcomes)**

The selection's results will be published on the University's online register.

The Commission will draw up a ranking list indicating the suitable candidates in order of merit. The Commission's judgement of merit is unquestionable.

The assignments will be entrusted to the candidates with the highest score.

Any assignment that remains available due to the renouncement of the winner or due to non-availability will be awarded to the next eligible candidate in the order of merit list.



### **Art. 8 – (Assignment of tasks)**

Within a peremptory term of 5 days from the date of receipt of the communication informing of the assignment, under penalty of forfeiture, the assignee must send to UnitelmaSapienza the acceptance declaration of the assignment under the conditions established in the selection notice.

The assignee will have to submit a declaration, compiled in according to the attached model, in which he/she attests, under his/her own responsibility, pursuant to D.lgs. 445/2000:

- a) surname and first name;
- b) date and place of birth;
- c) fiscal code;
- d) residence;
- e) citizenship;
- f) qualification.

The appointment is conferred by private law contract. This contract does not constitute a subordinate employment relationship and does not give rights in order to access to University's staff roles.

### **Art. 9 – (Rights and duties)**

The assignee will be obliged to:

- a) start the activity on the scheduled date according to the directives of the research project leader;
- b) carry out the activity regularly and uninterruptedly throughout the duration of the contract.

If the assignee does not comply any of the aforementioned obligations or if he/she is in any case responsible for other serious documented misconduct, the assignment will end.

### **Art. 10 – (Publicity of the selection procedure and final rules)**

This selection procedure will be published on the University's online notice board. For anything not provided in this notice, reference is made to laws and regulations in force.

### **Art. 11 – (Head of Proceedings)**

The Head of Proceedings is Dr. Francesca Menichetti, [francesca.menichetti@unitelmasapienza.it](mailto:francesca.menichetti@unitelmasapienza.it) (Office: "Contratti, Convenzioni e Servizi Legali").

### **Art. 12 – (Processing of personal data)**

The processing of personal data is governed by EU Regulation 2016/79.

**UnitelmaSapienza** Piazza Sassari, 4 00161 Roma [unitelmasapienza.it](http://unitelmasapienza.it)



The personal data of the candidates are processed exclusively for the purposes of managing this selection.

